

## Medical Director Malvern, PA/remote

RedMedEd, an innovator in interactive CE/CME, is eager to add a dynamic, dedicated Medical Director to our high-performing team. The ideal candidate will be able to sink his or her teeth into data, outcomes, and needs assessments and will welcome the challenge of bringing together health care providers to create innovative educational programs that can change clinical practice in a way that improves patient care.

**Reporting to:** Director, Scientific Services

### Essential Responsibilities:

- Prepare and develop educational grant proposals by:
  - Researching relevant clinical topics, interviewing key health care providers, conducting learner surveys, and assessing activity outcomes data
  - Providing guidance on therapeutic target areas, appropriate commercial supporters, educational interventions, and intended learner audience
- Design and direct the development of innovative, interactive educational programs
- Ensure scientific/clinical accuracy of all educational programs
- Analyze and prepare outcomes reports for educational activities
- Represent Scientific Services at grantor and partner presentations
- Assist with identification of relevant medical societies or advocacy collaborators
- Participate actively in company meetings (brainstorming, new grant development, etc.)
- Attend conferences/symposia or other meetings as needed

### Core Experience and Skills

- Advanced degree in the biological sciences such as PhD, PharmD, or MD
- Minimum of 5 years' experience in continuing medical education or medical communications
- Excellent written and verbal communication and interpersonal skills
- Ability to thrive in a fast-paced environment, work to and within deadlines, and manage multiple projects
- Strong organization skills, including ability to multitask
- Strong communication skills: ability to speak and interact with educational partners, collaborators, faculty members, and grantors
- Keen attention to detail, ability to prioritize responsibilities, and work in a team-oriented environment as well as independently
- Represent the company in a professional manner through appropriate demeanor, behavior, and dress
- Advanced computer skills, knowledge of Microsoft Windows software, including Word, Excel, and PowerPoint. Social media experience a plus

This is a full-time work-at-home position with limited hours out of RedMedEd's Malvern, PA office. Interested candidates should send a resume, cover letter, and salary requirements to [dlatemple@redmeded.com](mailto:dlatemple@redmeded.com).

RedMedEd is an equal opportunity employer. Learn more about RedMedEd at [www.RedMedEd.com](http://www.RedMedEd.com).